

INFORMATION OF THE SCHOOL RESQUIRED TO BE UPLOADED ON WEBSITE (CBSE RELATED INFORMATION)

1. Name of the school with address
(Strictly as per Affiliation sanction Letter or as permitted by the Board) with Pin code no. **DAY TIME SEC. SCHOOL ,FOR DROP OUT GIRLS &WOMEN
KIDWAI NAGAR(EAST), NEW DELHI-110023**
- (i) E-mail **dtss.kn@ndmcmail.gon.in**
- (ii) Ph. No. **011-246538**
- (iii) Fax no. **-NA-**
2. Years of establishment of school **1993**
3. Whether NOC from state/UT or Recommendation of Embassy of India Obtained? **- NA-**
- (i) NOC No. _____
- (ii) NOC issuing date _____
4. Is the school recognised , if yes By which Authority **Yes, DoE & NDMC**
5. Status of Affiliation:
Permanent/Regular/ Provisional _____ Permanent _____
- (i) Affiliation No. _____2774033/1316_____
- (ii) Affiliation with the Board since _____1995_____
- (iii)Extension of Affiliation up to _____31/03/2018_____
6. Name of trust/Society/ Company Registered under Section 25 of the Company Act, 1956 **-NA-**
Period up to which Registration of Trust/Society is valid _____
7. List of member of school managing Committee with their Address/ tenure and Post held **-NA-**

SL.NO	NAME OF MEMBERS	DESIGNATION	ADDRESS	TENURE	POST HELD

8. Name and official address of the Manager **-NA-**

/ President/Chairman/ Correspondent

(i) E-mail

(ii) Ph. No.

(iii) Fax no.

9. Area of School Campus

(i) In Acres

0.328

(ii) In sq. mtrs.

1330 sq.m.

(iii) Built up Area (Sq. mtrs.)

480sq.m.

(iv) Area of playground in (Sq. mtrs.)

850sq.m.

(v) Other facility

(vi) Swimming pool

-

(vii) Indoor game

-

(viii) Dance rooms

-

(ix) Gymnasium

-

(x) Music Room

-

(xi) Hostels

-

(xii) Health and Medical
Check up

-

10. Details of the fee structure

(i) Pre nursery

No fee charged

(ii) Nursery

Free Education from Nry. to XII

(iii) I to V

Rs.1/-

(iv) VI to VIII

Rs.1.50/-

(v) IX & X

Rs.2/-

(vi) XI & XII

11. Transport facility

(i) Own Buses

-

(ii) Busses hired on contract basis

-

(iii) Details of transport charge

-

12. Details of salary being paid by the school to teaching staff/non -teaching (to be updated time to time)

Give information about other posts also.

Designation PGT/TGT/ PRT/ COUNSELLOR/ etc.	Scale of pay	Grade pay	% of D.A.	HRA	EPF CONTRIBUTION
PRINCIPAL	15600-39100	7600/-	As per the norms adopted for Central Govt	30% OF BASIC	N.A.
VICE PRINCIPAL	15600-39100	5400/-		30% OF BASIC	N.A.

T. G. Ts/H.M (Pry./Nry.)	9300-34800	4600/-	Employees	30% OF BASIC	N.A.
PRTs	9300-34800	4200/-		30% OF BASIC	N.A.
JUNIOR LIBRARIAN	9300-34800	4200/-		30% OF BASIC	N.A.
LAB ASSISTANT	5200-20200	2400/-		30% OF BASIC	N.A.
PET					

13. Mode of payment of salary

- (i) Name of the bank through which salary is drawing ECS (Different Banks for individuals) _____
- (ii) Through single cheque transfer advice _____ - _____
- (iii) Individual cheque _____ - _____
- (iv) Cash _____ - _____

14. Library facility

- (i) Size of the library in sq. mtrs. _____ 25sq.m _____
- (ii) No. of Periodicals _____ 688 _____
- (iii) No. of Dailies _____ 01 _____
- (iv) No. of Reference books class- wise _____ 05 _____
- (v) No. of Magazine _____ 04 _____
- (vi) Others _____ - _____

15. Name of the Grievance/ Redressal Officer With E-mail, Ph. No., Fax No.

Deputy Education Officer (G) for Primary/Nursery Classes (Room No. 8019) Palika Kendra, New Delhi. E-mail address: deo-g.education@ndmcmail.gov.in

Contact: 41501353 ó 60 Extn. 2819.

Deputy Education Officer (A) for Middle, Secondary and Sr. Sec. Classes (Room No. 8016, Palika Kendra, New Delhi. E-mail address: deo-admn.education@ndmcmail.gov.in

Contact: 41501354 ó 60 Extn. 2816.

Timings: 3.00 PM to 4.00 PM on working Days.

In case of non-redressal individuals can also approach Director (Education) for all such problems in Room No. 7014. E-mail address: director.education@ndmcmail.gov.in

Contact: 41501354 ó 60 Extn. 2714.

Timings: 3.00 PM to 4.00 PM on working Days.

16. Members of Sexual Harassment committee -1.MR.SUBODH 2.MS.URMILA 3.MS.SANTOSH BISHT

17. Section wise enrolment of school for the

Current session

Enrolment as on 31.07.2016

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subjects in English medium
	M	F		
Nursery A	NA	NA		-
Nursery B	NA	NA		-
Total of Nursery	NA	NA		-
I A	NA	22	22	-
I B	NA	-	-	-
II A	NA	14	14	-
II B	NA	-	-	-
III A	NA	17	17	-
III B	NA	-	-	-
IV A	NA	12	12	-
IV B	NA	-	-	-
V A	NA	11	11	-
V B	NA	-	-	-
Total class I to V	NA	76	76	-
VI A	NA	18	18	-
VI B	NA	-	-	-
VII A	NA	10	10	-
VII B	NA	-	-	-
VIII A	NA	14	14	-
VIII B	NA	-	-	-
Total of class VI to VIII	NA	42	42	-
IX A	NA	21	21	-
IX B	NA	-	-	-
X A	NA	18	18	-
X B	NA	-	-	-
Total of class IX and X	NA	39	39	-

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subject				
	M	F		Stream (e.g. Arts, Commerce, Science)	Subjects in English Medium with enrolment (e.g. Acct.(32))	Other subjects/ Languages (e.g.= Eng. Core(85))	Choice in subjects [e.g. I.P/ Maths (commerce), Phy. Edn./ Painting (Arts) etc.]	Additional subject (e.g. Painting in XI B)
XI A	NA	NA						
XI B	NA	NA						
XII A	NA	NA						
XII B	NA	NA						
Total Class XI And XII	NA	NA						

Total Enrolment from class Nursery to Class XII:

Male= __NA__ ; Female =__157__ ; Total (Male +Female) =__157__

18. Academic session period

From 01/04/2016 to 31/03/2017

19. Vacation period

From 11/05/2016 to 30/06/2016 (Summer Vacation)

From 8/10/2016 to 10/10/2016 (autumn break)

From 26/12/2016 to 15/01/2017 (Winter break)

20. Admission period

Throughout the year for I TO VIII

01/04/2016 to 31/07/2016 for IX TO XII

21. Particular of teaching staff (to be updated time to time)

Name & Designation	Employee Code	Permanent/ Regular/ Contract/ Guest faculty etc.	Date Of Appointment	Trained/ Untrained	Teaching Subjects and Total periods assigned in a week.	Responsibility*
MR.SUBODH KUMAR INCHARGE	293853	Permanent	10/09/97	Trained	SCIENCE 18 Periods	SCHOOL INCHARGE
MS URMILA PRASHAR T.G.T.(HINDI)	235889	Permanent	28/10/1988	Trained	HINDI 36Periods	Examination I/C, Class Tr,Mem. sexual

						harrs. Commt.
MR.HARISH KUMAR RAWAT T.G.T.(ENGLISH)	306954	Permanent	12/11/2001	Trained	ENGLISH 40 Periods	Class Tr Co- curricular & Sports I/C, CBSE, COMPU TER related work , DICE(onl ine) ECO- club, , Time Table I/C
MS. NIRMALA T.G.T.(SST.)	311123	Contract	10/08/2010	Trained	S.ST. 40 Periods	Class Tr House I/C, School decoratio n
MS.BINDU SHARMA T.G.T.(MATHS)	311124	Contract	17/08/2010	Trained	MATHS 40 Periods	Class Tr
MS SANTOSH BISHT ASSISTANT TEACHER	217415	Permanent	28/10/1988	Trained	ALL SUBJECTS	Class Tr Mem. sexual harrs. Commt
MS. KUSUM GOSAIN ASSISTANT TEACHER	307282	Permanent	09/09/2002	Trained	ALL SUBJECTS	Class Tr House I/C
MS.SUNITA SHARMA ASSISTANT TEACHER	264341	Permanent	07/11/1991	Trained	ALL SUBJECTS	Class Tr 2 ND Examinat ion I/C
MS.SUNITA PUNDIR ASSISTANT TEACHER	276560	Permanent	22/07/1994	Trained	ALL SUBJECTS	Class Tr 3 RD Examinat ion I/C
MS.MEENA	235871	Permanent	27/08/1987	Trained	ALL SUBJECTS	Class Tr

PARASHAR						
ASSISTANT TEACHER						

*= (e.g. Class Tr. , Mid Day Meal I/C, Examination I/C, Admission I/C, Time Table I/C etc.) may mention multiple responsibilities for example Class Teacher and Mid Day Meal I/C.

Other Information

1. Brief about History of school in 100 words

The Day Time Sec. School was opened by NDMC in the year 1993 with the aim of providing educational facilities to the adult women of the weaker section of the society and school drop out girls i.e. who leave their studies due to family circumstances and other reasons. There is no age bar for admission in this school. Free books and stationary is provided to the students.

2. Main achievements (Academic, sports, co-curricular etc) of school in session 2015-16 . (Please include Photos also)

3. Main achievements (Academic, sports, co-curricular etc) of school from 1st April 2016 to till date. (Please include Photos also)

4. Information about Principal/ Vice Principal/ HM

S. No.	Name	Designation	Employee code	Date of joining present school	Remarks
1	MR. SUBODH KUMAR	INCHARGE	293853	7/9/2012	

5. Information about Nearest Police Station

S. No.	Approx. Distance from School	Address of Nearest Police station	Land Line Number
1	1K.M.	KOTLA MUBARAK PUR, NEW DELHI	24620106

6. Information about Rooms

S.No	Room No.	Floor(E.G. G.F. = Ground Floor, F.F.= First Floor Etc.)	# Utilization (e.g.= XII-A, Library, Staff Room)	Size Of Room In Meter (L*B*H), e.g. (6.2*5.2*5)	No. Of Windows	No Of Doors	No Of Fans	No. Of LED Tube Lights	Remarks
1	1-5	G.F	OFFICE, STAFF ROOM, LIB., SCIENCE ROOM, CRAFT ROOM	5.5*6.0*3.32	1	1	3	4-5	
2	6-10	F.F.	CLASSES 1 ST TO 5 TH	5.5*6.0*3.32	1	1	3	4-5	
3	11-15	S.F.	6 TH TO 10 TH	5.5*6.0*3.32	1	1	3	4-5	

= If room is utilized for class then please mention the medium of the class for example Class XII A , English Medium, V A Hindi Medium and so on.

- Whether the school has facility of Toilet block for Physically Challenged (Yes/No) NO YES
- Whether the school has Ramp for Physically Challenged . (Yes/No) NO YES

7. Information about Toile Blocks

Toilet Block No.	Floor	Used By Male / Female	Used By Staff/ Students	No. of W. Cø	No. of Urinals
2	G.F.	Male & Female	Staff	2	-
2	1 ST	Female	Students	2	-
2	2 ND	Female	Students	2	-

8. Information about Drinking Water Facilities

Total No. of taps	Total No. of functional taps	No. of Water Coolers	No. of RO etc.
2	2	2	1

9. Information about various clubs in the school

S. No	Name Of Club/ Houses (e.g. Eco Club)	No. of Club / House members	In-charge Of Club/ Houses	Activities Performed In Club/Houses
1	. Eco Club	ALL TEACHERS AND STUDENTS OF SCHOOL	MR.SUBODH KR MR.HARISH RAWAT MS.SUNITA TIKKOO	GARDENING ,PLANTATION DRIVE, ENVIRONMENT AWARENESS PROGRAMME ETC.
2	GANGA HOUSE	TEACHERS AND STUDENTS OF SCHOOL	MS.KUSUM GOSAIN MS.URMILA PARASHAR, MS.SUNITA PUNDIR, MS.SUNITA TIKKOO, MS.BINDU SHARMA,MR.HARISH RAWAT	PRAYER ASSEMBLY, BAL SABHA, QUIZ, PAINTING COMP., CULTURAL ACTIVITIES ECT.
3	YAMUNA HOUSE	TEACHERS AND STUDENTS OF SCHOOL	MS.SANTOSH BISHT MS.MEENA PARASHAR,MS.SUNITA SHARMA,MS.NIRMALA,MR.HARISH RAWAT	PRAYER ASSEMBLY, BAL SABHA, QUIZ, PAINTING COMP., CULTURAL ACTIVITIES ECT.

10. Important contact numbers

S.No	Designation	Extension Followed by 41501353 To 68	Direct Number
1.	DIR (Edn.)	2714	23360114
2.	Jt. Dir (Edn.)	3009	
3.	DEO (A)	2016	
4.	DEO (G)	2019	
5.	AEO (Mid Day Meal	3113	

	Scheme)		
6.	DD (NSES)		23347296
7.	DD (NSES Gen.)	3901	
8.	SO (Edn.)	2401	

S. No.	Designation	Name	Land Line No.
1.	J. E (Civil)	MR.N.K.MEENA	011-26110867
2.	A.E. (Civil)	MR.LOVEKESH	011-24601515
3.	E.E. (Civil)	MR.V.K.NIMESH	011-23730413
4.	J. E (Electrical)	MR.NAZIR AHMED	9990983960
5.	A.E. (Electrical)	MR.MAHESH VIJAY	9871440290
6.	E.E. (Electrical)	MR.A.K.DUNGA	9811300456
7.	Section Officer (Horticulture)		
8.	Any Other		